



McBRYDE CORPORATIONS PTY LTD

DESIGN, FABRICATION & CONSTRUCTION SPECIALISTS

8-12 Plover Drive (PO Box 34) Yeppoon Q 4703 | Ph: 07 4939 4777 | Fax: 07 4939 3677

EMPLOYMENT APPLICATION FORM – ADMINISTRATION

Thank you for your enquiry regarding employment with McBryde Corporations Pty Ltd. This form does not represent an offer of employment and all details supplied by you are **confidential** and will be held on file for 6 months from the date of application.

Please ensure that you have read the Employment Application Guide and completed all sections of this Employment Application Form. Applicants will only be considered if all relevant information is provided.

Personal Details

First Name: _____ Surname: _____

Address: _____

Home Number: _____ Mobile Number: _____

Email: _____

Employment Equity Please indicate if you are member of one of the following groups (Please tick as applicable)

- People with a disability
- People from a non- English speaking background
- Aboriginal or Torres Strait Islander
- Australian South Sea Islander
- Women

Job Type (Please tick as applicable)

- Full Time
- Part Time
- Other _____

Position Applying For (Please tick as applicable)

- Administration
- Finance / Accounts
- Human Resources
- Other _____

Qualifications (Please tick as applicable)

Qualification	Type / Description
<input type="checkbox"/> Tertiary Qualifications	
<input type="checkbox"/> Certificate	
<input type="checkbox"/> Other	
<input type="checkbox"/> Other	

Privacy Statement

McBryde Corporations Pty Ltd will not disclose any information provided by you in this application, however by signing this application you agree that McBryde Corporations:

- Can make enquiries regarding previous work history from those you have nominated as being a direct supervisor/manager or a referee,
- Retain your application for future reference for no more than 6 months from date of application.

I, _____ declare that I have read and fully understand the conditions of this application for employment with McBryde Corporations Pty Ltd.

Application Checklist (Please tick as applicable)

Have you completed and attached copies of the following:	Office Use Only
<input type="checkbox"/> Employment Application Form	<input type="checkbox"/> Employment Application Form
<input type="checkbox"/> Current Resume	<input type="checkbox"/> Current Resume
<input type="checkbox"/> Cover Letter	<input type="checkbox"/> Cover Letter
<input type="checkbox"/> Copy of your Tertiary qualifications / certificate	<input type="checkbox"/> Copy of applicants Tertiary qualifications
	<input type="checkbox"/> Proceed with Application Process

Send Application and associated documents by:

Email: employment@mcbrydecorp.com.au

Fax: (07) 49 39 3677

Post: PO Box 34, Yeppoon Qld 4703

In Person: 8 - 12 Plover Drive, Yeppoon Qld 4703